

Database of NHS Estates and Facilities Management

Database structure

Field number	Field name	Field size (characters)	Content
Field 1	STATUS	20	Identifies the organisation's type. See 'Database contents and responsibility codes' for full list
Field 2	ORGNAME	50	Identifies the name of the organisation
Field 3	UNITTITLE	50	Will identify part of the full address. This field is relevant where the organisation is split across several locations (field normally blank)
Field 4	ADDRESS1	50	
Field 5	ADDRESS2	50	
Field 6	ADDRESS3	50	
Field 7	TOWN	40	
Field 8	COUNTY	40	
Field 9	POSTCODE	8	
Field 10	TELEPHONE	30	
Field 11	FAX	20	
Field 12	CATEGORY	20	Identifies the management site category code. See 'Database contents and responsibility codes' for full list
Field 13	RESPCODE	150	A list of all responsibilities a person holds at this organisation. See 'Database contents and responsibility codes' for full list
Field 14	SALUTATION	12	Prefix for the person's name e.g. Dr
Field 15	INITIALS	20	The initials or the first name(s) of the contact
Field 16	SURNAME	30	
Field 17	JOBTITLE	50	
Field 18	URN	10	Unique record number for an individual
Field 19	SITE	10	A unique number assigned to an organisation
Field 20	NEWREGION	30	Will identify the current NHS region name
Field 21	BEDS	4	The number of beds at the location
Field 22	PNLS	20	PNLS is an abbreviation for Post Nominal Letters. This field identifies honours and qualifications
Field 23	NHSCODE	10	The official NHS code allocated to the organisation

Field number	Field name	Field size (characters)	Content
Field 24	LOC	10	A unique number assigned to a location under an organisation
Field 25	SFLAG	3	Identifies the specific location of contacts at their organisation. For example an 'A' points to the site headquarters of the NHS organisation. 'B', 'C' or 'D' points to another site within the NHS organisation. Please note that SFLAG is not a permanent reference to the location
Field 26	COMM_AREA	52	Identifies the Commissioning Area associated with each organisation
Field 27	GREETING	50	Can be used to add a greeting to your mailing e.g. Dear

Database contents and responsibility codes

Status codes and descriptions

Status code	Description
CP	Care Provider
DHSS N_Ireland	Department of Health in Northern Ireland
EST_SVC_AT	Estates Services Area Team
EST_SVC_NHQ	Estates Services National HQ
HBS	Health Board Scotland
HBSCOMBINEDSERVICE	Health Board Scotland Combined Service
HBSOPERATINGUNIT	Health Board Scotland Operating Unit
HBSSPECSERVICE	Health Board Scotland Specialist Service
HSC	Health & Social Care Board
HSCHQ	Health & Social Care Board HQ
ICB	Integrated Care Board
Islands	Isle of Man, States of Guernsey and States of Jersey
LHB	Local Health Board
NHS Executive	NHS Executive
NHS in Scotland	NHS in Scotland
NHS in Wales	NHS in Wales
NHSSupplies	NHS Supplies
Other	Other
SPECIAL	Special Health Authority
SSO	Shared Services Organisation
TRUST	Acute or Mental Health Services
UNIT	An organisation in a transitional phase: e.g. when two NHS organisations merge into one, the old trusts are temporarily flagged as a Unit for historical reference.

List of management site category codes

Code	Description
~01	Headquarters (Trust, SHA, HB, HSC)
~02	Acute Services
~04	Community Services
~05	Ambulance Service
~06	Mental Health Services
~07	Primary Care Services
~08	Learning Disability Services
~09	Care Trust
~10	Foundation Trust
~11	Private Patient Services
~12	Teaching Trust
~23	Commissioning Services
~41	Private Sector Healthcare Provider
~42	GP Federation
~43	Fully Delegated Commissioning
~44	Joint Commissioning
~45	Health & Social Care Budget Holder
~46	Local Authority Budget Holder
~47	Public Hospital
~48	Private Hospital
~49	Voluntary Public Hospital
~50	Financial Special Measures
~51	Special Measures
~52	Quality

Note: Management site category code classifications are in many cases not unique. Some units consider themselves as providing more than one type of care and therefore more than one categorisation may be used for that site (e.g. ~02~04).

List of responsibility codes

Code	Responsibility
~0061E	Capital Projects Manager
~0060E	Catering
~0003M	Chief Executive
~0150M	Design Champion
~0007F	Director of Finance
~1510M	EBME Team Leader
~0035E	Energy Management
~0039E	Engineering
~0034E	Estates
~1849E	Estates Lead
~0071E	Facilities Manager
~0021E	Health and Safety
~0037E	Hotel Services
~0062E	Laundry
~0072E	Lead Director for Procurement
~0041E	Maintenance
~1532M	National Director
~0051E	Portering
~0058E	Security
~0010E	Senior Buyer
~0014E	Specialist Buyer
~1356M	Specialist Buyer - Theatre
~0073E	Supplies & Purchasing
~1416M	Sustainability Manager
~0055E	Transport Fleet Management
~0050E	Waste Management
~0048E	Works Manager

List of responsibility code suffixes and definitions

Suffix	Description
E	Estates
F	Finance
M	Management

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